

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, December 12, 2006

The Brookings County Board of County Commissioners met in regular session on Tuesday, December 12, 2006, with the following members present: Dennis Falken, Emil Klavetter, Don Larson, Mary Negstad, and Deanna Santema.

CALL TO ORDER

Chairperson Falken called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CONSENT AGENDA

Chairperson Falken declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the December 12, 2006 Commission Meeting, and the minutes from the December 5, 2006 Commission Meeting.

Welfare Matters: Case #06-171 for Rent was approved.

Travel/Education: Robert Hill to attend the SD Planners Association Legislative Day January 9-10, 2007; Rose Marie Stee to attend the Re-Districting meeting of North District on December 7, 2006.

ROUTINE BUSINESS

Motion by Klavetter, seconded by Negstad, to approve the following claims.
Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion Carried.

A&B BUSINESS,REPAIR & MAINT. \$153.44; ADVANCE,OTHERS \$13500.00; ALLIED OIL & SUPPLY,GASOLINE/VEHICLE MAINT. \$1193.92; ALLTEL,UTILITIES \$112.75; ALTON TOWNSHIP,REPAIRS AND MAINTENANCE \$41.25; AFLAC-FLEX ONE,PERSONAL SERVICES \$45.00; ANAWSKI, MARK D.,PAYROLL RECEIVABLE/EMPLOY \$500.00; ARCHER, MATTHEW,PAYROLL RECEIVABLE/EMPLOY \$500.00; AT&T,UTILITIES \$87.72; AVERA,PROFESSIONAL SERVICES \$222.50; AVERA UNIVERSITY PSYC, IN-PATIENT \$137.68; BAKKEN, KELLY,PAYROLL RECEIVABLE/EMPLOY \$500.00; BOZIED OIL CO INC,REPAIRS AND MAINTENANCE \$143.00; BRKGS., CITY OF,REPAIRS & MAINT. \$46.88; BRKGS. CITY UTILITIES,DATABASE SERVICE-BMU \$9559.56; BRKGS CO TREASURER,SUPPLIES & MATERIALS \$13.00; BRKGS DAILY REGISTER,PERSONAL SERVICES \$4463.51; BROOKINGS ENGRAVING,SUPPLIES & MATERIALS \$8.50; BROOKINGS TOWNSHIP,REPAIRS AND MAINTENANCE \$63.75; BROWN, DENISE,PAYROLL RECEIVABLE/EMPLOY \$500.00; BRUGGER, SUSAN,ADULT DEFENSE \$372.05; BUSETH, VICKI,TRAVEL & CONFERENCE \$8.50; BUTLER MACHINERY CO.,SUPPLIES & MATERIALS

\$358.80; CDW GOVERNMENT INC,SUPPLIES & MATERIALS \$427.30; CAREER LEARNING CENTER,REPAIRS AND MAINTENANCE \$195.00; CAYLOR, CARA,PAYROLL RECEIVABLE/EMPLOY \$500.00; CEDAR SHORE RESORT,TRAVEL & CONFERENCE \$242.37; CENTRAL BUSINESS SUPPLY, SUPPLIES & MATERIALS \$566.82; CENTURY BUSINESS PRODUCT,SUPPLIES & MATERIALS \$60.41; CHAPMAN, NICHOLE,PAYROLL RECEIVABLE/EMPLOY \$500.00; COOK'S RECYCLING,UTILITIES \$428.95; COURTESY PLUMBING,REPAIRS AND MAINTENANCE \$65.00; DEJONG, DARREN J.,PAYROLL RECEIVABLE/EMPLOY \$500.00; DELL SERVICE SALES,MAINTENANCE & REPAIRS \$119.00; DEN-WIL INC,RENTAL/COMM. HEALTH \$788.12; DEPT. OF TRANSPORTATION,NEW BRIDGES/GASB-34 \$2167.30; DON'S BODY SHOP,REPAIRS AND MAINTENANCE \$600.00; DRESBACH, STEVE,PROFESSIONAL SERV. & FEES \$112.50; EAST DAKOTA WATER DEVE.,AMOUNT HELD FOR WATER CON \$6574.43; EINSPAHR AUTO PLAZA,REPAIRS & MAINTENANCE \$1097.72; ELECTION SYS & SOFTWARE,SCANNER PROGRAMMING \$8548.50; ELKTON RECORD,PUBLISHING (LEGALS) \$29.70; ERICKSON, MIKE,TRAVEL & CONFERENCE \$18.00; EUREKA TOWNSHIP,REPAIRS AND MAINTENANCE \$201.75; EVERIST, L.G. INC,SUPPLIES & MATERIALS \$898.93; FOERSTER WHOLESALE SUPPLY,SUPPLIES & MATERIALS \$481.50; FRIEDRICH, CLIFF,TRAVEL & CONFERENCE \$18.00; G&K SERVICES,REPAIRS & MAINT. \$364.85; GLOVER, ALAN,ADULT DEFENSE \$136.80; GREAT PLAINS INTNL,SUPPLIES & MATERIALS \$388.60; GROSS, LINDA,TRAVEL & CONFERENCE \$18.00; HAGEDORN, JAMES,PAYROLL RECEIVABLE/EMPLOY \$500.00; HAROLD'S PRINTING,SUPPLIES & MATERIALS \$256.70; HAROLD'S PHOTO CENTERS,SUPPLIES & MATERIALS \$31.26; HARTSEL, PATRICIA J.,TRANSCRIPTS (NON) \$152.00; HAUGEN, RICHARD,PAYROLL RECEIVABLE/EMPLOY \$500.00; HENDRICKS CITY,EMERGENCY TRUCK-LONG TERM \$10000.00; HOGAN, TIM,ADULT DEFENSE \$547.37; HOMESTEAD DO-IT CENTER,SUPPLIES & MATERIALS \$59.85; INTERSTATE TELECOM. COOP,DATABASE SERVICE-ITC \$713.45; JANSSEN, MATTHEW, WELFARE RECOVERIES \$115.84; JOHNSON, JEROME,TRANSCRIPTS (NON) \$13.60; KLOSTER, MEL,TRAVEL & CONFERENCE \$117.44; L&L PARTS,SUPPLIES & MATERIALS \$277.83; LILLA, CHRISTOPHER L.,PAYROLL RECEIVABLE/EMPLOY \$500.00; LORDEN, BOB,INSPECTION FEES \$100.00; LUKONEN, DOUGLAS D,SUPPLIES & MATERIALS \$20.20; LYLE SIGNS, INC.,SUPPLIES & MATERIALS \$629.32; MCCANN, M.E.,ADULT DEFENSE \$229.59; MCKEEVER'S VENDING,SUPPLIES & MATERIALS \$292.00; MCI WORLDCOM,UTILITIES \$303.54; M&T FIRE & SAFETY INC.,SUPPLIES & MATERIALS \$10575.66; MAHER, RAE LYNN,PAYROLL RECEIVABLE/EMPLOY \$500.00; MARTIN'S INC.,SUPPLIES & MATERIALS \$17553.28; MASTERCARD,COURT CASE EXPENSE \$584.02; METEORLOGIX,RENTALS \$1428.00; MIDWAY TRUCK & PARTS,SUPPLIES & MATERIALS \$50.00; MIDWEST GLASS,REPAIRS AND MAINTENANCE \$124.49; MILLS & MILLER,SUPPLIES & MATERIALS \$2517.32; MINNEHAHA COUNTY AUDITOR,JOINT POWERS AGREEMENT-JD \$11363.09; MINNEHAHA CO. JUVENILE,JDC-MINNEHAHA COUNTY \$1440.00; MINNEHAHA CO. TREAS.,MV NOTICES/TAX NOTICES \$78.16; MORIARTY RENTALS, RENT \$150.00; NATL 4-H COUNCIL,4-H EVENTS & LIT. \$98.65; NELSON, NANCY J.,ADULT DEFENSE \$420.28; NOGELMEIER, AMBERLYN,TRAVEL & CONFERENCE \$517.00; OAKWOOD TOWNSHIP,REPAIRS AND MAINTENANCE \$429.75; OFFICE DEPOT,SUPPLIES & MATERIALS \$118.56; OFFICE SYSTEMS INC,REPAIRS AND MAINTENANCE \$41.29; OLSON & JOHNSON INTL INC,REPAIRS & MAINT. \$3.40; OLSON, ROBERT,PAYROLL RECEIVABLE/EMPLOY \$500.00; ORTHOPEDIC INSTITUTE, IN-PATIENT \$102.44; QUAM, BENJAMIN,PAYROLL RECEIVABLE/EMPLOY \$500.00; RFD,PUBLISHING \$4146.63; RAMKOTA HOTEL,TRAVEL & CONFERENCE \$161.68; RAMSDELL'S FERTILIZER,REPAIRS & MAINT. \$70.01; RELIANCE TELEPHONE,INMATE/TELEPHONE \$2000.00; REVENUE, S.D. DEP'T.,BLOOD TESTS \$201485.32; RUFER, SUSAN K,TRAVEL & CONFERENCE \$17.00; RUNNING'S BIG "R",SUPPLIES & MATERIALS \$20.98;

SDSU WORKSTUDY ACC'T., WORK STUDY \$71.40; SHEEHAN MACK SALES, REPAIRS & MAINT. \$36.00; SHEPHARDSON HARDWARE HANK, SUPPLIES & MATERIALS \$76.70; SIOUX VALLEY ENERGY, UTILITIES \$48.00; SIOUX VALLEY WIRELESS, TELEPHONE \$37.95; SMITH, JODY O., ADULT DEFENSE \$418.00; SOFTWARE SERVICES INC., DATA PROCESSING/SOFTWARE \$1153.75; SPENCE, KRISTA, PAYROLL RECEIVABLE/EMPLOY \$500.00; SPRINT, TELEPHONE \$27.75; STAN HOUSTON COMPANY, SUPPLIES & MATERIALS \$24.67; STATE OF SOUTH DAKOTA, TELEPHONE \$16.00; STEE, ROSE MARIE, TRAVEL & CONFERENCE \$79.04; STERLING TOWNSHIP, REPAIRS AND MAINTENANCE \$64.50; STOLTENBURG, MICHAEL, PAYROLL RECEIVABLE/EMPLOY \$500.00; STURDEVANT'S AUTO, SUPPLIES & MATERIALS \$537.36; SWEEBE, BART, PAYROLL RECEIVABLE/EMPLOY \$500.00; TANGEN, LAURIE, TRAVEL & CONFERENCE \$70.40; THURMAN LAW OFFICE, CRT APPORT. ATT'Y/M.I. \$188.81; TOLK, NICOLE, PAYROLL RECEIVABLE/EMPLOY \$500.00; TOWN & COUNTRY SHOPPER, PUBLISHING \$67.50; TRENTON TOWNSHIP, REPAIRS AND MAINTENANCE \$21.00; TRI CITY STAR, PUBLISHING (LEGALS) \$29.70; US HEALTH & HUMAN SERVICE, INTERST FROM BANKS \$2285.42; UMBERGER, CHARLES, PAYROLL RECEIVABLE/EMPLOY \$500.00; VANDENBERG LAW FIRM, ADULT DEFENSE \$1539.00; VANTEK COMMUNICATIONS INC, OTHERS-SHORT \$2276.00; VERIZON WIRELESS, TELEPHONE \$92.82; VOGEL, STEPHANIE, TRAVEL & CONFERENCE \$133.08; VOLGA TRIBUNE, PUBLISHING (LEGALS) \$29.40; VOLUNTEERS OF AMERICA, TURNING POINT (PRE) \$1080.00; WAGNER REAL ESTATE, INSPECTION FEES \$1300.00; WALMART COMMUNITY, SUPPLIES & MATERIALS \$55.32; WHEELCO BRAKE & SUPPLIES, SUPPLIES & MATERIALS \$82.20; WHITE, CITY OF, UTILITIES \$54.94; YANKTON COUNTY TREASURER, PROFESSIONAL SERV. & FEES \$115.05; AHMED, ISMAIL, JURY & WITNESS \$11.92; ALBRECHT, CECILIA, JURY & WITNESS \$53.20; ANDERSON, THERESA, JURY & WITNESS \$50.64; BROWN, LEWIS, JURY & WITNESS \$67.92; BURGESS, BENJAMIN, JURY & WITNESS \$10.64; CARLSON, DOUGLAS, JURY & WITNESS \$17.68; CONERS, BRADLEY, JURY & WITNESS \$23.44; ELIJAH, JAMES, JURY & WITNESS \$59.60; ELMUBARK, GAMAL, JURY & WITNESS \$10.64; ELVERUD, THOMAS, JURY & WITNESS \$15.76; ENLOW, CATHY, JURY & WITNESS \$50.64; FOSNESS, MATTHEW, JURY & WITNESS \$52.56; GEBHART, PATRICIA, JURY & WITNESS \$17.68; HANIES, CHRISTOPHER, JURY & WITNESS \$18.96; HEER, PAUL, JURY & WITNESS \$52.56; HOLMSTROM, ROBERT, JURY & WITNESS \$10.64; JOHNSON, DAVID, JURY & WITNESS \$54.48; JOHNSON, MICHAEL, JURY & WITNESS \$51.28; KELLY, MEGHAN, JURY & WITNESS \$10.64; KELZER, PENNY, JURY & WITNESS \$10.64; LATHROP, MICHELLE, JURY & WITNESS \$50.64; MAGISTAD, EIVOR, JURY & WITNESS \$13.84; MANSHEIM, HAROLD, JURY & WITNESS \$11.28; MULDER, MARION, JURY & WITNESS \$16.40; ONSTAD, NADINE, JURY & WITNESS \$10.64; RITTERSHAUS, FREDERICK, JURY & WITNESS \$51.28; RUHLMAN, DOYLE, JURY & WITNESS \$51.28; STEINEKE, HEATH, JURY & WITNESS \$13.20; TELKAMP, RANDALL, JURY & WITNESS \$13.20; TIETJEN, MICHAEL, JURY & WITNESS \$14.48; WECKWERTH, JON, JURY & WITNESS \$11.28; WUNNETTE, LAVONNE, JURY & WITNESS \$10.64.

Deputy Auditor, Krista Spence presented the board with the Auditor's Report.

Be it noted, the Auditor's Account with the Treasurer for November 2006 is as follows:

November 2006	
Total amounts of deposits in banks.....	\$13,136,833.82
Total amount of actual cash: Currency.....	7,973.00
Coins.....	77.10

Total amount of checks/drafts in Treasurer's possession not exceeding 3 days...	113,975.29
Itemized list of all items, checks, and drafts in Treasurer's possession over 3 days ...	13.00
Insufficient checks.....	1,260.12
TOTAL.....	13,260,132.33

Be it noted, the Highway transfers for the month of November 2006, \$14,356.99 was transferred for the expenditures to increase the Highway budget due to work performed and supplies furnished for various non-highway departments.

Motion by Larson, seconded by Negstad to approve for recording purposes and authorize Chairperson Falken to sign Resolution 06-58; a Resolution for the plat of Lots 60A and 60B of Deboer's Lake Tetonkaha West Subdivision in Government Lot 1 of Section 7-T111N, R51W of the 5th P.M. in Brookings County, South Dakota. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion Carried.

Motion by Santema, seconded by Negstad to approve for recording purposes and authorize Chairperson Falken to sign Resolution 06-59; a Resolution for the plat of Lot 50A of the First Addition of Lake Poinsett Heights Subdivision in Lot 2, Section 5, T112N, R52W of the 5th P.M. in Brookings County, South Dakota. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion Carried.

Motion by Klavetter, seconded by Santema to approve for recording purposes and authorize Chairperson Falken to sign Resolution 06-60; a Resolution for the plat of Block 1 Wosje Addition located in the SE ¼ of Section 28, T109N, R52W of the 5th P.M. in Brookings County, South Dakota. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion Carried.

Motion by Negstad, seconded by Klavetter to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$316.00; Reason: Program Funding 2005 Citizen Corps Grant: Line #22600X4295222. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion Carried.

REGULAR BUSINESS

Motion by Klavetter, seconded by Negstad to approve and authorize Chairperson Falken to sign Resolution #06-61; A Resolution establishing a fee schedule for building permits, conditional use permits, variances, and rezoning. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion Carried.

RESOLUTION NO: #06-61

A RESOLUTION ESTABLISHING A FEE SCHEDULE FOR BUILDING PERMITS, CONDITIONAL USE PERMITS, VARIANCES AND REZONING.

WHEREAS, it is necessary to establish or modify fee schedules for Building Permits, Conditional Use Permits and Variances issued by the Brookings County Zoning Director and the Brookings County Planning and Zoning Commission, Brookings County Board of Adjustment and for Rezoning;

THEREFORE BE IT RESOLVED, that the following fee schedule is hereby adopted for Building Permits, Conditional Use Permits and Variances issued by the Brookings County Zoning Director and the Brookings County Planning and Zoning Commission, Brookings County Board of Adjustment and for Rezoning:

BUILDING PERMIT FEES

Section 1

1a – Table

From	Less than	
0	800	\$15.00
800	1000	\$25.00
1000	2000	\$30.00
2000	3000	\$35.00
3000	4000	\$40.00
4000	5000	\$45.00
5000	6000	\$50.00
6000	7000	\$55.00
7000	8000	\$60.00
8000	9000	\$64.00
9000	10000	\$68.00
10000	11000	\$70.00
11000	12000	\$72.00
12000	13000	\$74.00
13000	14000	\$76.00
14000	15000	\$78.00
15000	16000	\$80.00
16000	17000	\$82.00
17000	18000	\$84.00
18000	19000	\$86.00
19000	20000	\$88.00
20000	21000	\$90.00
21000	22000	\$92.00
22000	23000	\$94.00
23000	24000	\$96.00
24000	25000	\$98.00
25000	26000	\$100.00
26000	27000	\$102.00
27000	28000	\$104.00
28000	29000	\$106.00
29000	30000	\$108.00
30000	31000	\$110.00
31000	32000	\$112.00
32000	33000	\$114.00
33000	34000	\$116.00

34000	35000	\$118.00
35000	36000	\$120.00
36000	37000	\$122.00
37000	38000	\$124.00
38000	39000	\$126.00
39000	40000	\$128.00
40000	41000	\$130.00
41000	42000	\$132.00
42000	43000	\$134.00
43000	44000	\$136.00
44000	45000	\$138.00
45000	46000	\$140.00
46000	47000	\$142.00
47000	48000	\$144.00
48000	49000	\$146.00
49000	50000	\$148.00

Add \$1.00 for each additional \$1000

1b – Valuation Basis for Table 1a

The valuation to determine permit fees for residential buildings and additions are based on a dollar per square foot schedule per the following. The bid price or estimates must be quoted for agricultural buildings, renovation and remodeling work.

Dwellings

Site built - one-story	\$45 per square foot
Site built - two story	\$40 per square foot
Moved new	\$45 per square foot
Moved used	\$10 per square foot
Basements	\$15 per square foot
Attached garages	\$13 per square foot
Detached garages - concrete floor	\$11 per square foot
Detached garages - no concrete floor	\$ 6 per square foot

Manufactured and Mobile Homes

New and used	Actual Cost or Marshall & Swift Mobile Home Cost Guide
Basements	\$15 per square foot
Foundation (no basement)	\$ 3 per square foot
Attached garages	\$13 per square foot
Detached garages - concrete floor	\$11 per square foot
Detached garages - no concrete floor	\$ 6 per square foot

Commercial building

Contractor's bid

Inspection Fees

Applies to residential and agricultural framed buildings. Commercial inspection services are not available.

Pole Barn (no septic/no heated floor) \$100.00	Final	
Pole Barn (with septic and/or heated floor) \$200.00	Foundation Final	
Residential (site built) \$300.00	Foundation Framing Final	
Residential (moved)	Foundation Final	\$200.00
Residential (addition) \$300.00	Foundation Framing Final	
Attached Garage	Foundation Final	\$200.00
Detached Garage	Final	\$100.00
Other Section 2 – Other Fees	Determined by Planning Office/ Building Inspector	
Rezoning		\$200.00
Conditional Use Permit		\$100.00
Variance		\$100.00
Preliminary Plat		\$ 25.00
Final Plat		\$ 25.00
Plat Filing Fee		\$ 10.00
Plat Filing Fee (each additional page)		\$ 5.00
Right to Farm (RTF) Covenant Filing Fee		\$ 10.00
RTF Covenant Filing Fee (each additional page)		\$ 5.00
E911 Sign and installation		\$ 30.00
Special Meeting Fee	Regular fee plus salary and mileage of board members	

Section 3. Late Application Fees

Whenever any work or activity for which a permit is required has been commenced without first obtaining the required permit the following fee schedule shall apply in recognition of the increased administrative time to inspect and process such applications:

3a. Building Permits

1. If an applicant applies for a building permit after beginning or finishing a building, but prior to being contacted by the Brookings County Zoning Director, the building permit fee shall be 1.5 times the regular fee provided in Section 1.
2. If an application for a building permit is made after beginning or finishing a building and after being contacted by the Brookings County Zoning Director, the building permit fee shall be 2 times the regular fee provided in Section 1.

3b. Conditional Use Permits, Variances and Meeting Fees

In all cases where Conditional Use Permits and Variances are applied for after construction is begun or the activity is commenced then the fees for such permits, together with the required meeting fees, shall be 2 times the regular required fees.

- 3c.** The payment of any such late fees shall not exempt any person from compliance with all other provisions of the zoning ordinance nor from any penalty prescribed by law.

Section 4.

To the extent inconsistent with this resolution all prior fee schedules are hereby revoked.

Adopted this 12th, day of December, 2006

Chairman
Brookings County Board of County Commissioners

ATTEST:

Brookings County Auditor

Commission Assistant/Human Resources Director, Stephanie Vogel met with the board to discuss correspondence received.

Director of Equalization, Joyce Dragseth, met with the board to discuss a letter of request for information from an Augustana College student.

Deputy States Attorney, Wm. Mark Kratochvil met with the board to discuss the court case involving the 1921 building.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Larson reported on the Government Affairs meeting, the Mayor's Christmas party, and the Human Services conference call.

Commissioner Negstad reported on the East Central Mental Health meeting, the Mayor's Christmas party, the Ag Appreciation banquet, and the Inter-Governmental Legislative meeting.

Commissioner Santema reported on the Mayor's Christmas party, the Ag Appreciation banquet, Chamber Legislative luncheon, Human Services conference call, and the Inter-Governmental Legislative meeting.

Commissioner Klavetter reported on the Planning and Zoning meeting, Ag Appreciation banquet, Chamber Legislative luncheon, and the Inter-Governmental Legislative meeting.

Commissioner Falken reported on the Weed Board meeting, the Mayor's Christmas party, the Ag Appreciation banquet, the Chamber Legislative luncheon, and the Inter-Governmental Legislative meeting.

ADJOURNMENT

There being no further business, Chairperson Falken declared the meeting adjourned until 8:30am Tuesday, December 19, 2006.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Krista Spence
Deputy Auditor
Brookings County Auditor's Office